

Society of Tennessee Archivists

Executive Committee Monthly Meeting Agenda and Minutes 2025 January 15

Agenda

- STA Monthly Meeting Agenda and Minutes, 2024-12-02
- STA Expense and Income Report, 2024
- STA Officers and Governance Rosters, 2024-2025
- Tennessee Archivist newsletter, 2025 Winter
- Tennessee History Day, Nashville, TN, April 5, 2025
 - STA Tennessee History Day Awards Description
- Other Business

Minutes

Officers Present

- Runyon, Carolyn, President
- Ryland, Christopher, Vice President
- Roberts, Carol, Treasurer
- Boshers, Bradley, Secretary
- Lockhart, Lori, Webmaster
- Sowell, David R., Archivist

Officers Absent

- Billeaudeaux, Brigitte, Newsletter Editor

Notes

- STA Monthly Meeting Agenda and Minutes, 2024-12-02
 - The members of the Executive Committee present approved the minutes from the December 2, 2024 meeting.
 - The Webmaster will post the minutes of the December 2, 2024 meeting to the STA website at their convenience.
- STA Expense and Income Report, 2024
 - The members of the Executive Committee present agreed that awards totalling \$200 were given at the 2024 Tennessee History Day, impacting the Operating

and Annual Meeting Expenses and Income, 2024 addendum in the December 2, 2024 meeting

-  STA Officers and Governance Rosters, 2024-2025
 - The members of the Executive Committee present reviewed the roster.
 - The Webmaster will post the roster to the STA website after the Winter 2025 newsletter has been circulated.
-  Tennessee Archivist newsletter, 2025 Winter
 - On behalf of the Newsletter Editor, the President reported that the Winter 2025 newsletter is likely to be distributed in February 2025.
- Tennessee History Day, Nashville, TN, April 5, 2025
 - The members of the Executive Committee present agreed that STA should participate in Tennessee History Day by continuing to offer awards for the Junior and Senior Divisions.
 - The members of the Executive Committee present agreed to increase the value of the awards from \$100 to \$150.
 -  STA Tennessee History Day Awards Description
 - The members of the Executive Committee present agreed to revise the descriptions for the Society of Tennessee Archivists Awards for Archival Research awarded at Tennessee History Day.
 - The President will ensure the revised description is provided to the State Coordinator for Tennessee History Day.
- Other Business
 - The Secretary suggested that STA should begin to consider offering a web-based educational opportunity in April 2025, and the members of the Executive Committee agreed that this is a good use of time.
 - The Secretary will begin exploring the feasibility of hosting a webinar in April.

Addendum

Operating and Annual Meeting Expenses and Income, 2024

Description	Expense/ Income	Description	Expense/ Income
Regular Membership Dues	\$1,380.00	Dues	\$1,680.00
Associate Membership Dues	\$270.00		
Institutional Membership Dues	\$30.00		
Tennessee Archives Month Poster Design	-\$500.00	Poster	-\$933.82
Tennessee Archives Month Poster Printing	-\$256.82		
Tennessee Archives Month Poster Postage	-\$177.00		
John H. Thweatt Archival Advancement Award	-\$267.79	Awards	-\$467.79
Tennessee History Day Awards	-\$200.00		
Web Hosting	-\$74.88	Website	-\$94.87
Domain Registration	-\$19.99		
Membership Renewal Postage	-\$73.00	Mail	-\$91.77
Membership Renewal Printing	-\$18.77		
Zoom Subscription	-\$350.00	Zoom	-\$350.00
Annual Meeting Regular Registrations	\$3,060.00	Registrations	\$3,135.00
Annual Meeting Student Registrations	\$75.00		
Annual Meeting Sponsorship	\$750.00	Sponsorship	\$750.00
Annual Meeting Catering	-\$2,300.10	Catering	-\$2,300.10
Annual Meeting Program Printing	-\$583.90	Programs and Name Tags	-\$712.89
Certificates and Name Tags	-\$128.99		
Annual Meeting Attendance Scholarship	-\$450.00	Scholarship	-\$450.00
Profit	\$163.76		

Tennessee History Day Society of Tennessee Archivists Awards for Archival Research Description

The Society of Tennessee Archivists (STA) awards prizes of \$150 each to the best projects in the Junior and Senior Divisions of the Tennessee History Day State Contest. To be eligible for the awards, the projects must utilize primary sources from at least one archival repository located in the state of Tennessee. A representative from STA will judge entries based on the sources cited and the quality of the interpretation of the sources.